

AGENDA

BOARD OF EDUCATION • LEVITTOWN, NEW YORK

LEVITTOWN UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • LEVITTOWN, NEW YORK
www.levittownschoools.com

REGULAR MEETING

LEVITTOWN MEMORIAL EDUCATION CENTER

Wednesday, December 7, 2022

6:30 PM

Meeting convenes with anticipated adjournment to Executive Session

7:30 PM

Meeting reconvenes with Regular Meeting

Success for Every Student

OPPORTUNITY FOR PUBLIC TO BE HEARD

This meeting will be devoted to reports from the Superintendent of Schools and Board Members, regular agenda items of old and new business and schedules.

Immediately following Board Members reports, a period not to exceed two hours shall be set aside to afford residents of the community and/or school district employees an opportunity to make comments or to raise questions related to school affairs.

NOTICE

Copies of the agenda are available to the residents of the district at the office of the Board of Education, Levittown Memorial Education Center, 150 Abbey Lane, Levittown, three days prior to the meeting date. Copies of agendas are also available on the district website and at the Levittown Public Library. Tapes of meetings are available at the Levittown Public Library. The official record of meetings is reflected in the Official Minutes.

Anyone requiring a sign language interpreter for this meeting should notify the District Clerk at 434-7002, at least five (5) days before the meeting.

The Levittown Public School District is committed to providing both equal educational opportunity for all students, and equal employment opportunity for all persons consistent with law.

CALL TO ORDER

CALL TO ORDER

Recommended Motion: "BE IT RESOLVED, that the Levittown Board of Education does, hereby, move to Executive Session for the purpose of seeking legal advice from the Board's Attorney."

I. RECONVENE TO PUBLIC SESSION

- A. Pledge of Allegiance - MacArthur High School Sign Language Club
- B. Moment of Silence

II. REPORTS

- A. Recognition
 - i. MacArthur Wind Ensemble - Auditorium
 - ii. MacArthur Girls Soccer Team - Long Island Champions - Auditorium
 - iii. Art Display - Abbey Lane School
- B. Student Presentations
 - i. Girl Scout Troop - Large Board Room
- C. Superintendent
 - 1. Comments and Reports
 - 2. Follow-up to Prior Public Be Heard Questions
 - 3. Follow-up to Board Questions
- D. Board of Education
 - 1. Comments and Reports
 - 2. Correspondence
 - 3. Student Liaisons

III. PUBLIC BE HEARDIV. CONSENT AGENDA

1. Minutes - Approval of Minutes

Enclosure

Recommended Motion: "Make the necessary corrections and move the approval of the minutes of the November 16 Special Meeting and Planning Session."

2. Warrants

Enclosure

Recommended Motion: "WHEREAS, all claims, warrants and charges against the School District have been reviewed by the Claims Auditor and have been certified by the Claims

NOW, THEREFORE, BE IT RESOLVED, that the NOVEMBER 2022 report of the Claims Auditor be accepted."

3. Business Office Reports

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the following reports from the Business Office:

- Appropriation and Revenue Reports for the periods 7/1/21 to 6/30/22 and 7/1/22 to 10/31/22
- Trial Balance Reports for the periods 7/1/21 to 6/30/22 and 7/1/22 to 10/31/22
- Treasurers Reports for the months ending June 2022 and October 2022
- Claims Audit Report for October 2022
- Credit card statements from Citibank for statements closing date 10/31/22"

4. External Audit and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Corrective Action Plan and Financial Statement in response to the External Auditor's recommendations contained in the report for year ending June 30, 2022.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State."

5. Internal Audit/Risk Assessment and Corrective Action Plan

Enclosure

Recommend Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept the attached Risk Assessment Update Report and the Corrective Action Plan in response to the Internal Auditor's recommendations contained in the report for year ending June 30, 2022.

BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business and Finance is authorized to submit the Corrective Action Plan to New York State."

6. Budget Transfer

Enclosure

Recommended Motion: "WHEREAS, in compliance with New York State Government Accounting practices, the attached budget transfer has been prepared and recommended by the Assistant Superintendent for Business and Finance,

<u>Code</u>	<u>Code Description</u>	<u>Amount From</u>	<u>Amount To</u>
2250.4060.00.7000	Summer School Related Svs	\$50,000.00	
2250.4720.00.3450	Spec Ed Public School Tuition		\$50,000.00

Reason: Recently advised of student in group home within the West Hempstead UFSD.

NOW, THEREFORE, BE IT RESOLVED, that the Levittown Board of Education does, hereby, approve the attached budget transfer.”

7. Bid Approval - BID # LPS-22-007 Cafeteria/Kitchen Equipment, Installation, Repairs & Service Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, award the BID # LPS-22-007: Cafeteria/Kitchen Equipment, Installation, Repairs & Service as per attached specifications.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

8. Plan Amendments - OMNI Enclosure

Recommended Motion: "RESOLVED, that upon the recommendation of the Superintendent of Schools, it is hereby resolved that the Board of Education authorizes the Board President to execute the attached plan amendments on behalf of the District."

9. Separation Incentive - Levittown United Teachers (LUT) and Association of Levittown School Administrators Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize the attached retirement incentive for the Levittown United Teachers (LUT) and Association of Levittown School Administrators (ALSA)."

10. Memorandum of Understanding - Confidential Employee Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the Memorandum of Understanding between the Levittown Union Free School District and confidential employee, Bonnie Pampinella, as per the terms of the attached Memorandum of Understanding dated 11/3/22;

NOW, BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to sign the attached Memorandum of Understanding."

11. Authorization for Foreign Field Trip Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize students from Division Avenue and General Douglas MacArthur High Schools to participate in a foreign field trip to Montreal, Canada with the revised dates from March 23 through March 25, 2023."

12. Authorization for Foreign Field Trip Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, authorize students from Division Avenue and General Douglas MacArthur High Schools to participate in a foreign field trip to Spain from April 16 through April 26, 2024."

13. Contract with Lifetouch Studios - MacArthur HS

Enclosure

Recommended Motion: "RESOLVED, that the Board of Education does, hereby, approve the attached contract with Lifetouch Photographers to serve as school photographer for MacArthur High School yearbook, senior portraits, school events and sports.

BE IT FURTHER RESOLVED, that the President of the Board of Education is, hereby, authorized to execute the contract."

14. Contract with CoDance Co., Inc.

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contract between the Levittown Public Schools and CoDance Co., Inc. as outlined on the attached contract for the 5th grade students at East Broadway to participate in a 20 session Ballroom Dance residency;

and that the President of the Board of Education is, hereby, authorized to execute same."

15. Special Education Contracts

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, approve the attached contracts between the Levittown Public Schools and the following vendors to provide special education services as indicated:

- Bellmore UFSD

BE IT FURTHER RESOLVED that the Board of Education President is, hereby, authorized to execute these contracts."

16. Obsolete Books/Calculators

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the books/calculators on the attached list obsolete and that the items may be discarded and/or donated as possible or sold at the highest salvage value."

17. Obsolete Equipment

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, declare the equipment on the attached list obsolete and that the items may be discarded and/or sold at the highest possible salvage value."

18. Schedules

Enclosure

"RECOMMENDED MOTION: That the Levittown Board of Education does, hereby, approve

the following schedules:

- 1001 “Resignations/Terminations, Certified Personnel”
- 1002 “Resignations/Terminations, Non-Instructional Personnel”
- 1003 “Appointments, Certified Personnel”
- 1004 “Coaching”
- 1005 “Consultants”
- 1006 “Extra-Curricular”
- 1007 “Appointments, Non-Instructional”
- 1008 “LOA, Certified Personnel”
- 1009 “LOA, Non-Instructional Personnel”
- 1010 “Permanent Status, Non-Instructional”
- 1011 “Students with Disabilities”

V. ACTION ITEMS

A. New Business

1. Gifts to Schools

Enclosure

Recommended Motion: "RESOLVED, that the Levittown Board of Education does, hereby, accept with thanks the following gift:

- A check in the amount of \$134.00 to be donated to East Broadway School Activity Fund from the sale of Envision books by K12 Book Source, PO Box 623, Columbus, OH 43216
- One check in the amount of \$100 to be donated to East Broadway School for the James Woolwhich Award to be presented to two graduating fifth graders from the class of 2023 from Mrs. Kerry Couture, 160 Poplar Street, Garden City, NY 11530
- A check in the amount of \$27.85 for Division Avenue High School’s student activity fund from the Coca-Cola Give King Solutions, 11011 Holly Lane North, Dayton, MN 55369.”

VI. AD HOC

1. Board Policy - First Read

Enclosure

Policy No. 4211 Organizational Chart

2. Board Policies - Second Read

Enclosure

Policy No. 3330 Parent's Bill of Rights for Data Privacy Security

Policy No. 7133 Intra-District Transfers

VII. UPCOMING DATES

January 11 - Regular Meeting

January 25 - Budget Planning Session #1

VIII. MOTION TO ADJOURN